



Lead Expeditor – Churchill, Manitoba

Season: mid-June through the beginning of December

Reporting to: Town Operations Manager

Adventure meets logistics in the heart of the North.

Are you someone who thrives in a fast-paced, hands-on environment where no two days are the same? Do you enjoy problem-solving, staying organized, physical work and being a key player in a tight-knit team? We're looking for a Lead Expeditor to join our operations in Churchill, Manitoba - where your work directly supports unforgettable experiences in remote northern lodges.

About the Role

As Lead Expeditor, you are the central hub of our daily operations. You'll coordinate the movement of freight, supplies, and guests to remote lodges via aircraft, ensuring everything runs smoothly, safely, and on schedule. From organizing cargo loads to greeting incoming guests, your role is critical to keeping our operations efficient and our clients happy.

Key Responsibilities

- Welcome guests warmly, handle their luggage with accuracy and efficiency, and ensure a positive and inviting experience throughout their arrival.
- Load/unload planes carrying our guests to and from lodges
- Coordinate and prepare freight and fuel loads for transport to remote lodges
- Accept, organize, and distribute incoming supplies from vendors and head office
- Maintain accurate inventory records and storage systems
- Source parts and materials as needed by lodges
- Prepare and submit flight manifests and shipping documentation
- Assist with loading and unloading aircraft safely and efficiently
- Keep hangars and storage facilities clean, organized, and functional
- Communicate effectively with office staff, the operations manager, pilots, and drivers
- Support minor maintenance tasks and contribute to a safe work environment

Qualifications

- Valid Manitoba Class 4 Driver's License (required)
- Ability to obtain an Airside Vehicle Operator's Permit (AVOP)
- Experience operating or willingness to learn to operate equipment such as tractors and forklifts
- Strong organizational and multitasking skills
- Excellent communication and teamwork abilities
- Comfortable working in a physically active, outdoor environment
- Problem-solver with a proactive, can-do attitude
- Must be legally entitled to work in Canada.
- Must be able to read, write and communicate fluently in English.
- Must be able to work outdoors in various environmental conditions (snow, rain, wind).
- Must be physically capable of performing duties and functions of the job including working at heights, lifting heavy items (70lbs repetitively), digging, loading and unloading planes, and other duties as called upon.
- Must be able to work longer hours if required

What We Offer

- A unique opportunity to work in one of Canada's most iconic northern locations
- A dynamic, team-oriented workplace
- Hands-on experience in aviation logistics and remote operations
- \$40,560.00 salary based on 60 hours/week for 26 weeks, plus generous gratuities and housing.
- The chance to be part of unforgettable wilderness experiences

Apply Today

If you're ready to take on a leadership role where your work truly matters, we want to hear from you. Submit your resume and a brief cover letter outlining your experience and interest in the role to admin@churchillwild.com.