



Churchill Wild

Sales Associate

Permanent Full-Time Position – 37.5 hours/week

Salary \$34,125 annually plus

2 weeks vacation and Comprehensive group insurance coverage.

Churchill Wild, a family-owned Manitoba company and the creator of the world's next great safari™, offers up-close and personal wildlife encounters at our fly-in lodges on the coast of the Hudson Bay, near Churchill Manitoba. Churchill Wild is looking for an outgoing, disciplined, extremely organized individual who can work well independently and in a group. From our offices in Ile des Chenes, MB; the Sales Associate will be responsible for the day-to-day administration related to sales and the facilitation of selling our product to the world.

The Sales Associate is Responsible for:

Share in Receptionist Duties

Responding to email and phone inquiries.

Organizing and Maintaining Guests Files

Guests travel bookings

Maintaining Guest CRM program

In Season meet and greets with guest

General Office Duties as required

Qualifications Include:

Proficiency in Microsoft Office products, such as Word, Excel and PowerPoint;

Ability to learn new programs, including CRM systems;

Experience in the Tourism Industry;

Highly motivated and target driven;

Excellent selling, communication and negotiation skills;

Prioritizing, time management and organizational skills;

Public speaking;

Team relationship skills and openness to feedback.

Requirements:

Post-Secondary Degree or Diploma in Tourism or Hospitality Industry;

On the job training and experience in Sales, minimum combination of 2 years, preferably related to the Tourism Industry;

To apply please send your Cover Letter and CV to hr@churchillwild.com or fax 204-878-5099.